

**TODAY'S DATE** \_\_\_\_\_

**NAME** \_\_\_\_\_ **UNIT NO.** \_\_\_\_\_

**COMMUNITY** \_\_\_\_\_

**DAYTIME PHONE** \_\_\_\_\_ **EVENING PHONE** \_\_\_\_\_

**C.O.E. DATE** \_\_\_\_\_

All requests for service must be made in writing, using this form. For new owners, we ask that you wait 30 days before submitting a service request (except for emergencies).

**\*\*\* For Emergencies - Call 480.609.6779 - 24 Hours A Day \*\*\***

Service requests can be scheduled between 8:00 a.m. and 5:00 p.m. Monday through Friday. When would it be most convenient for you to schedule this service? (You or a representative must be available to meet our service technician at your unit.) Please provide necessary information below:

<b>SERVICE REQUESTED</b> (LIST EACH ITEM ON A SEPARATE LINE)	<b>OFFICE USE ONLY</b>

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Please mail or fax this form to: Starpointe Communities, 8135 E. Indian Bend Rd, Suite 101, Scottsdale, Arizona 85250  
 p 480.609.6779 f 480.609.6775

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**THIS SERVICE REQUESTED ABOVE HAS BEEN COMPLETED TO MY SATISFACTION.**

**HOMEOWNER SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SERVICE REP. SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_